

Project Name	Professional Development Council Meeting	Leader	Tina
Purpose	Monthly Meeting	Facilitator/Coordinator	Tina / Regla
Date/Time	May 3, 2017	Recorder/Scribe	LB
Location	Cedar Conference Room, Parkridge	Process Monitor	Michelle (next meeting)
Conference/Web Number	none	Timekeeper	Arden (next meeting)
Attendees	Tina, Regla, MaryJo, Karla, Dana, Michelle, Pamela, Kelly, Arden, Erica, Jennifer, Nadine, LB, Mariann		
Purpose Key	Informational (I), Discussion (D) Discussion/Decision (DD), Discussion/Feedback (DF), Vote (V), Brainstorm (B)		

<u>Attendee</u>	<u>Credentials</u>	<u>Role/Department</u>	<u>Attendee</u>	<u>Credentials</u>	<u>Department</u>
Regla Maria Gonzales	BSN, RN, CPN	Clinical Nurse Children's ER Richland	Kelly Rahn	BSN, RN, CEN	Clinical Nurse VAT
Karla Cook	BSN, RN	Clinical Nurse Orthopedics Baptist	Erica Turrentine	BSN, RN, CNOR	Clinical Nurse Outpatient Surgery
Mary Jo Scribner-Howard	MSN, RN, RN-BC	Nursing Practice Specialist Center for Nursing Excellence	Jennifer Ray	BSN, RN, CMSRN	Clinical Nurse Richland Springs
Dana Murphy	BSN, RN	Nursing Director Nursing Education	Nadine Brooks	MSN, RN, CCRN	Operations Manager Heart Hospital
Michelle Page	MN, RN, CDE	Clinical Practice Specialist Diabetic Program Coordinator, Center for Nursing Excellence	Kacie Berry	BSN, RN, CCRN	Clinical Nurse CVICU Heart Hospital
Tina Oliva	ADN, RN	Clinical Nurse The Oaks, Parkridge	Mariann Valentine	ADN, RN	Nursing Engagement Partner Nursing Workforce Engagement
Pamela Goodwin	MSN, RNC, IBCLC	Clinical Nurse Women's Educational Program & Lactation Consultant, Richland	Arden Scollon	BSN, RN, CMSRN	Assistant Nurse Manager The Oaks, Parkridge
			Lan Nguyen	MSN, RN, PCCN	Clinical Practice Specialist Nursing Workforce Engagement

0950	Agenda overview Approval of Minutes Pluses and Deltas Council Connect	Agenda, Minutes, pluses and deltas, and council connect sent in email Time to discussion	I	Tina	Encourage to reach out via email etc to discuss deltas
1000	BSN /Certification	STANDING ITEM: Updated information on BSN/certification	I	Erica	
1005	ASCEND	STANDING ITEM: Updated information on ASCEND	DF	Mariann	Over 200 applied to ascend and over 500 exemplars submitted Review sessions quarterly on each campus Submission will be moved to Irounds Council to design an ascend champion
1025	<b>BREAK</b>	<b>BREAK</b>			
1035	<b>REQUEST #52</b>	Aligning Magnet Journey with our WIG and activities to increase BSN/Certifications. Tracking will start June 2017	DF	Josh	Video-conference with Kristen and Josh. Magnet requires trending grafts with data as well as narrative for certification. Campus-specific goals and data presentation (not PH as a whole.) Looking at units individually. Baptist is first campus to “go up.” Baseline data looks at total FTE, eligible FTE (nurses with at least 2 yrs experience in the specialty.) and percentage of certified nurses. Magnet has a list of eligible certifications on website. Recommend goal of “1 % increase” for

				<p><b>BSN/Certification. Status will be reported out monthly by HR to UBC's.</b></p> <ul style="list-style-type: none"> <li>• Spoke about UBCs gathering data</li> <li>• Develop process that could include the UBC chair and NM             <ul style="list-style-type: none"> <li>○ List would be sent to everyone who is certified and would be verified and sent back to HR. IF new people are to be added you need name, cert, &amp; copy of cert to be sent to HR (Kristen to verify process)</li> </ul> </li> </ul>
<p>1135</p>	<p>Timeline for NGR</p>	<p>Team to decide timeline for the day:</p>	<p>Tina/Regla</p>	<ul style="list-style-type: none"> <li>• Timeline             <ul style="list-style-type: none"> <li>○ On arrival hand out evals, sign in, &amp; hand out tickets</li> <li>○ Pre presentation 5-7 min                 <ul style="list-style-type: none"> <li>▪ Welcome by Becky</li> <li>▪ Intro by Tina</li> <li>▪ Housekeeping</li> </ul> </li> <li>○ Presentation 35 min</li> <li>○ Questions 10 min</li> <li>○ Becky-Closing to mention to fill out eval and thank presenters 2 min</li> <li>○ Evaluations and door prizes</li> </ul> </li> </ul>

Dana- Evals and sign up sheet

Nadine to take to leadership meeting to see how certification goals can be added to NM goals

Lan- thank you certificate

## NOTES:

Picked photos for brochure

Spoke about goal for what percentage increase/unit for certifications:

- Group discussed a 1% increase above baseline
- Goal for leaders to increase above baseline by 1%
  - Educator, cns, aod, anm, nm, directors, cps, & cpc

Project Name	Professional Development Council Meeting	Leader	Regla
Purpose	Monthly Meeting	Facilitator/Coordinator	Regla
Date/Time	May 2, 2018 9:00am- 1:00pm	Recorder/Scribe	Julie
Location	EOB, Baptist E	Process Monitor	Michelle
Conference/Web Number	none	Timekeeper	Arden
Attendees	<input type="checkbox"/> Regla Maria Gonzalez, BSN,RN,CPN; <input type="checkbox"/> Mary Jo Scribner-Howard, MSN,RN,RN-BC; <input type="checkbox"/> Karla Cook, BSN,RN; <input type="checkbox"/> Dana Murphy, BSN,RN; <input type="checkbox"/> Michelle Page, MN,RN,CDE; <input type="checkbox"/> Arden Scollon, BSN,RN,CMSRN; <input type="checkbox"/> Erica Turrentine, BSN,RN,CNOR; <input type="checkbox"/> Jennifer Ray, ADN, RN, CMSRN; <input type="checkbox"/> Mariann Valentine, ADN,RN; <input type="checkbox"/> Tina Simenson, MSN,RN; <input type="checkbox"/> Stephanie Keisler, BSN, RN; <input type="checkbox"/> Julie Moreton, MSN,RN,CPHON,CPN; <input type="checkbox"/> Emily Bethea BSN, RN; <input type="checkbox"/> Teshieka Curtis-Pugh, BSN, RN, CMSRN; <input type="checkbox"/> Tara Evans BSN, RN		
Purpose Key	Informational (I), Discussion (D) Discussion/Decision (DD), Discussion/Feedback (DF), Vote (V), Brainstorm (B)		

Time	Topic	Desired Outcomes	Approach/ Purpose	Discussion Leader	Who, What, When-Notes-Minutes	u
0900	Reflection		I	Stephanie		
0905	Agenda overview Approval of Minutes Council Connect Pluses and Deltas	<b>GOAL:</b> PDC will discuss previous months items and make changes if needed.	I	Regla	<p><b>Welcome Emily!</b></p> <p><b>Certified Nurses Pin:</b>  <b>*Chair for 2019</b> _____  <b>*Chair-Elect for 2019</b> _____</p> <p><b>Requests for presentations: Research Council, 10W – use Parkridge/Baptist slots?</b></p>	
0910	ASCEND	<b>STANDING ITEM:</b> Updated	I/D/F	Mariann	<b>*iRound: Working on streamlining forms (V-2 are new forms)</b>	

		information on ASCEND.			
0920	BSN /Certification	<b>STANDING ITEM:</b> Updated information on BSN/certification Tracking Spreadsheet.	I/DF/B	Dana/Julie/Josh	<p><b>Certification Tracking Smart Sheet: Almost 400 entries, but some are double certified; trying to encourage rest of staff to apply.</b> *Launched March 19<sup>th</sup> for National Certified Nurses Day.</p> <p><b>Certification Toolkit is on MyPal under ASCEND currently; where to have it live permanently? Possibly redoing NSG page to reflect Nursing Toolkits. Address later in July/August; re-established goal to achieve 1% increase in BSN and Certification for the system.</b></p>
0930	<b>WIG 2 – Bedside nurses lead grand rounds</b>	<b>WIG 2 GOAL:</b> Facilitate the leadership of clinical nurses through presentation of bimonthly nursing grand rounds in FY 18.	I/DD	Regla	<p><b>NGR Richland MICU UBC Dry Run: “WIG’n Out!”</b> <b>presented by Richland MICU Unit Based Council.</b> <i>-Anna Fraifeld, BSN, BS, RN, CCRN (UBC Chair)</i></p> <p><b>Feedback given to MICU staff</b></p> <p>-----</p> <p>-</p> <p><b>NGR Tuomey: May 9, 2018, 10:30 a.m. Classroom 1.</b> &gt;Sign-in Sheets + Raffle Tickets: <b>Julie, Michelle</b> &gt;Microphone + Door prize Assistance: <b>Tina, Erica</b> &gt;Sign-in Sheets/Evaluation Forms/CE Certificates <b>Dana? Mariann?</b> &gt;Presenters Certificate: <b>Erica</b> &gt; Door Prizes: <b>Julie, Tina, TK, Regla</b> <b>840-4871-Tina’s #</b></p> <p><b>NGR Richland: May 10, 2018, 1000, Auditorium</b></p>



Dear Colleagues:

The system Nursing Shared Governance Professional Development Council encourages all Palmetto Health nurses to select a path of excellence by advancing their education. Baccalaureate prepared nurses gain expanded knowledge, increased confidence and greater opportunities for professional advancement. The knowledge demonstrated through earning a BSN has shown to reduce the nurse's and hospital's exposure to risk, improve clinical decision making skills and optimize patient outcomes, aligning with Palmetto Health's mission and vision.

Obtaining a BSN within an organization, demonstrates an environment of professionalism and engagement, which are key components of a successful Magnet® organization. Nurses who are engaged in their own professional development are more likely to show loyalty to an organization that encourages and supports professional achievements.

Please join Carolyn Swinton and our Council in support of the Nursing Strategic goal of a *1% increase in baccalaureate or higher degree prepared nurses per campus by the end of FY2019*. We have developed an Education toolkit, located on MyPal, to assist PH team members in this endeavor. This toolkit will provide information and guidance needed to assist in obtaining a BSN or advanced nursing degree. This toolkit also includes scholarship information. Additionally, members of the Nursing Shared Governance Professional Development Council will be happy to assist you. Please do not hesitate to contact us (a list of members can be found on MyPal under the Nursing Shared Governance tab → Professional Development).

Sincerely,

The Nursing Shared Governance Professional Development Council  
July 2017