

Interdisciplinary DISCHARGE COMMITTEE MEETING MINUTES

Date: 1/3/17

Time: 1200-1300

Location: Pemberwick Conference Room

Recorder: Barbara Leafe, MSN

P=Present, A=Absent, E=Excused

ATTENDANCE							
P	Carol Ann Doherty, BSN	P	Sonia Hunter, BSN	E	Peggy Lennon, MSN	P	Stacey Bardin, BSN
P	Catrina Lozenski, BSN	P	Chris Song, MD	E	Anne Marie McGrory, MSN		
E	Cynthia Dorce, BSN	P	Herb Archer, MD	P	Kim Acevedo, MSN		
P	Myla Anderson, PharmD	E	Yauheni Solad, MD	P	Amy Somboonthum, MSN		
P	Ginny Di Sapio	P	Barbara Leafe, MSN	E	Carol Collins, BSN		

Agenda Item	Presenter	Discussion	Outcome/Follow-Up	Responsible Person
Time 5 minutes Welcome & Approval of Minutes	Herb Archer, MD	Minutes accepted, no additions or deletions	None	All
Time 10 minutes Old Business	All	How have the changes been accepted? <ul style="list-style-type: none"> • Red, yellow, green status, the unit secretary updated the status in Epic following rounds • Unit secretary paged the residents, hospitalists and case managers 5 minutes before rounds 	Red, yellow, green status is going well Kim reported residents are attending	All
Time 20 minutes New Business	All	What is next? Unit Secretary <ol style="list-style-type: none"> 1. Prints patient lists with DC status at 0700 2. Pages Discharge Rounds group page including Residents, hospitalists, case managers 3. Enters updated status, red, yellow, green in Epic 4. Print updated list, place in managers office 	Report out at next meeting Request a report in Epic for analysis of accuracy of prediction of discharge in next 24 hours	All Dr. Archer will send email to Dr. Solad to enter a request to JDAD team Kim and Catrina
Time 10 minutes Recap	Herb Archer, MD	Continue to maintain structure of rounds and add adjustments one at a time once achieved previous adjustment. 2016 30-day readmission rates reviewed for October (15.6%), November (12.9%) and December (12.2%). Transition of Care Nurse Role	Stacey	Stacey Bardin/Barbara Leafe

		<ol style="list-style-type: none"> 1. Identify Patients with complex care needs 2. Meet with pts/family from admission to D/c 3. Collaborate with team members to overcome barriers to safe transition to home. 4. Prepare patient for transition to home 24hrs prior to discharge. 5. Follow up with patient within 24-48hours post D/c. <p>Discharge Rounds Leader</p> <ol style="list-style-type: none"> 1. Maintain structure of rounds 2. Start and stop on time 3. Document red, yellow, green 4. Hand off documentation to Unit Secretary 	<p>Stacey Bardin- Transition of Care Nurse Role on Medicine Pilot was successful</p>	<p>Barbara Leafe and Stacey Bardin advocated for the Transition of Care Nurse role. Barbara proposed budget-neutral position development and meet with VRC to approve position change.</p>
<p>Agenda next meeting</p>		<p>Review structure of rounds, develop measures and TCN role development and implementation plans.</p>		<p>All</p>

NEXT MEETING WILL BE HELD

DATE: 2/7/17 TIME: 1200-1300 LOCATION: Pemberwick Conference Room