

**NURSING LEADERSHIP MEETING MINUES****Date: Thursday, January 3, 2019****Time: 1:00 p.m. – 2:30 p.m.****Location: Hyde Conference Room**

P = Present, A = Absent, E = Excused

A	Azzara, Terry, MBA, RN	A	Flanagan, Barbara, RNC, MSN, CNL	P	Misuraca, Brenda, RN, MSN	A	Somboonthum, A., RN, BSN, CCRN, CCM
A	Babcock, Trish, RN, BSN, MN	P	Garcia, Luther, RN, BSN	A	Monroe, Christine, RN	P	Sterne, Priscilla, RNC, DNP
A	Backus, Helen, RN	P	Giocalone, Lynn, MS, RNC	A	Nardi, Ann, PT, DPT	P	Swallow, Anne, RN, MSN, DNP
P	Bardin, Stacey RN, BSN	A	Gonzales, Gloria, BSN, RN	A	O'Brien, Sally, BSN, RN	A	Tartaglia, Rhonda, RN
P	Basciano, Patricia, RNC, BSN	A	Handel, Ed Director	A	Pacia, Sheila Abille, RN, BSN, ONC	E	Towers, Margaret, BSN, RN
P	Bellantoni, Joanne	A	Herbster, Karen, RN, BSN	A	Pham, Marie, BSN, RNC, CNOR	P	Tubridy, Erika, BSN, RNC
P	Bender, Carolyn. BSN, RNC	A	Higgins, Barbara, RN, BSN	A	Piacente, Danielle, BSN, RN, CHPN	A	Tucci, Nancy, RN, CRNI
A	Blight, Lorraine	P	Huang, Eric, BS PharmD, RPh	P	Piazza, Irene, RNC, DNP, AOCNS	A	VanSciver, Jeanne, RNC
A	Bruschi, Pam, RNC	P	Hyland, Jacquie, RN, MSN	A	Polaski, Sue, RN, BSN	P	Willard, Patty, RNC, BSN
P	Burke, Susan, RN	A	Jacobs, Loretta, RNC, MSN	P	Rae, Christine, RNC	A	Zano, Eloisa Samuel, RN, BSN
P	Capretti, Kristina, RN, MSN, ANP-BC, OCN	A	Jacobs, Mary, RN, BSN	P	Riemer, Jessie, MSN, RN, AOCNS		
A	Carley-Spanier, Kathy, MS, RN	P	Kimmons, Helene, RNC, BSN	P	Revel, Maureen, RN, BSN, RNC		<b>Invitees:</b>
P	Carter, Claire, MSN, RNC-OB, C-EFM, CPCE	P	Leafe, Barbara, RNC, MSN	A	Robinson, Emma, RN	P	Helen Brugger, BSN, RN, CRN
A	Caspere, Maureen, RN	A	LoDebole, Maria, RNC	P	Roulx, Marie, RN	P	Lynne Reynolds-Turner, BSN, RNC
P	Cerra, Anna, DNP, RN, MSN, MSHCA	P	Lennon, Peggy, MSN, RNC	P	Ryan, Nancy, MS, RD, BC-ADM, CDE, CD-N,	P	Luciana Gliga, BSN, RN
A	Curry, Eileen, RNC, BSN	P	Luz, Gladys, RN	P	Sandaire, Gabrielle, RRT, BS	P	Roberta Brown, BSN, RN
A	Damato, Cindy, RN, BSN	P	McElwain, Rose, RN, BSN	P	Scherer, Denise, RN, DNP, MSN, MHCA, CNOR	P	Marie Dalton, RNC
A	DeLaCruz, Reynaldo, MSN, RNC	P	Madsen, Jeri, RNC	A	Schupp, Dawn, RNC	P	Dalton, Marie, RN
A	Feldheim, Sheryl	P	McGrory, Anne Marie, RN, MS	P	Setzer, Erika, RNC, BSN, CEN, CNML	P	Carol Ann Doherty
E	Finn, Sheila, BSN, RNC	P	Miceli, Lisa, RN, BSN, MPA	A	Smith, Margaret, RN	P	Jaclyn Kito, PT, DPT

Agenda Item	Presenter	Discussion	Outcome/ Follow-Up	Responsible Person
Welcome & Approval of Minutes	A.Cerra	<ul style="list-style-type: none"> <li>✚ Welcome</li> <li>✚ The minutes of the last Nursing Leadership meeting were reviewed.</li> </ul>	Minutes approved.	
Centering Meditation with Tibetan Singing Bowl	R. Brown	To pause in present moment/breath awareness.		
Caritas Cart Update	R. Brown/ M. Dalton	<p><b><u>Caritas Cart Initiative</u></b></p> <ul style="list-style-type: none"> <li>•Centering Meditation</li> <li>•Cart – <i>Met with Sharon Stein, Creative Image.</i> <ul style="list-style-type: none"> <li>➤ Custom designed signage for decorating cart.</li> </ul> </li> <li>•Essential Oils – prepared in fractionated coconut oil for uplifting, calming, centering.</li> <li>•Teas – <i>Setting up Bigelow account with Spiritual Care.</i></li> <li>•Self-Care Resources available for staff.</li> <li>•Mock roll out of cart at Healing Environment - January 23, 2019.</li> <li>•Caring Science, Mindful Practice Course – Begins Monday, January 7<sup>th</sup> – February 4<sup>th</sup>.           <ul style="list-style-type: none"> <li>➤ Register on <a href="http://www.canvas.net">www.canvas.net</a></li> </ul> </li> <li>•Research project sent to IRB for approval.</li> <li>•Attend staff meetings &amp; huddles to educate on pre survey and Caritas Cart pilot – January 9<sup>th</sup> &amp; January 14<sup>th</sup>.</li> <li>•Begin pre-survey on Medical Oncology – late January.</li> <li>•Magnet Story – Begin writing Caritas Cart Initiative Story.</li> </ul>		
Introductions	A.Cerra	<ul style="list-style-type: none"> <li>✚ Welcome Dr. Beth Beckman</li> </ul>		
Magnet Update	P. Sterne	<p><u>Magnet</u></p> <ul style="list-style-type: none"> <li>✚ Priscilla Sterne presented the organization’s nursing certification rate and BSN rate.</li> <li>✚ Nursing leadership members present reviewed and discussed the certification rate and BSN rate data. A motion was made by Claire Carter and seconded by Gladys Luz to set the 2019 target to maintain the certification rate at 51% or greater and to maintain or increase BSN rate by 1%. 2018 BSN rate is 74%</li> <li>✚ Strategies discussed and recommended to increase the certification rate are: encourage nurses to achieve certification when eligible, recognize nurses locally on their unit and globally throughout the organization when they achieve certification: CNO sends a personal congratulations to the nurse, recognition during Nurse’s Week ceremony where they are</li> </ul>		

		<p>invited to attend and be formally recognized, Professional Development council to update names on "Certification Tree" outside the cafeteria, advancement opportunity on the Clinical Ladder to Clinical Resource Nurse (CRN), Flexible scheduling so they can attend review classes or have time off to study and take the exam, review Certification Policy at staff meetings and unit huddles to make nurses aware of financial support (stipend and review course reimbursement-check policy for specifics and mention at daily Huddles) available to them and free YNHHS system review courses offered (Education to send out flyers).</p> <p><b>Certification Rate</b></p> <ul style="list-style-type: none"> <li>o 2017: 57%</li> <li>o 2018: 65%</li> <li>o 2019: Target <math>\geq</math> 51%</li> </ul> <p>⚡ Strategies discussed and recommended to increase BSN rate are: encourage nurses to return to school to advance knowledge; recognize nurses locally on their unit and globally throughout the organization when they achieve a degree: CNO sends a personal congratulations to the nurse, recognition during Nurse's Week ceremony where they are invited to attend and be formally recognized, advancement opportunity on the Clinical Ladder to Clinical Resource Nurse (CRN), Flexible scheduling so they can attend school, have time off to study, leaders (nurse managers, directors and educators) act as mentors and preceptors for nurses that are students, review Tuition Reimbursement Policy at staff meetings and unit huddles to make nurses aware of financial support (tuition reimbursement) available to them, nurse research consultant provides support for all nurses and is available to discuss and review school projects, as well as assist with statistical analysis, medical library offers assistance with literature searches, Evidence-based practice class offered by Director of Education and medical librarian teach how to perform literature review, develop a PICO question, statistical analysis</p> <p><b>BSN Rate</b></p> <ul style="list-style-type: none"> <li>o 2017: 72%</li> <li>o 2018: 74%</li> <li>o 2019: Target Increase 1%</li> </ul>		
--	--	--	--	--

		<ul style="list-style-type: none"> <li>✚ 2019 Magnet Conference             <ul style="list-style-type: none"> <li>❖ 13 abstracts submitted.</li> </ul> </li> <li>✚ <u>Practice Transition Accreditation Program (Ptap)</u> <ul style="list-style-type: none"> <li>❖ Working with Barb Flanagan and Anne Swallow.</li> <li>❖ Just found out, we have been accepted.</li> <li>❖ It's the global standard that sets the standard for residency programs that transition new nurses into practice.</li> <li>❖ Nurse Residency program that transitions nurses with less than 12 months experience.</li> <li>❖ ANCC uses evidence-based criteria to demonstrate excellence in transitioning nurses into new practice settings.</li> <li>❖ Requires document submission and virtual site visit.</li> <li>❖ Will be starting off with an Advisory Board Steering committee. First meeting tomorrow for stakeholders.</li> <li>❖ There are 71 organizations that are Ptap accredited.</li> <li>❖ Yale New Haven hospital was the first hospital in Connecticut to be accredited in November; we will be second.</li> </ul> </li> <li>✚ 2020 Document for submission – June 1<sup>st</sup>.             <ul style="list-style-type: none"> <li>❖ Reminder emails have been sent out re: writing stories.</li> </ul> </li> <li>✚ Writing workshop – Power Point             <ul style="list-style-type: none"> <li>❖ EO                 <ul style="list-style-type: none"> <li>▪ Data – 3 Pre-data; Intervention; 3 Post data points</li> </ul> </li> <li>❖ Non-EO                 <ul style="list-style-type: none"> <li>▪ Evidence (4-5)</li> </ul> </li> </ul> </li> <li>✚ Information form distributed.</li> </ul> <p><u>Mobile Heartbeat Study # 3</u></p> <ul style="list-style-type: none"> <li>✚ Priscilla and Ann Marie will be collecting and compiling the data.</li> </ul> <p><u>YNHH Nursing Grand Rounds</u>  <i>Bullying in the Workplace</i>          January 16, 2019          12:00 pm – 1:00 pm          Noble 1</p> <ul style="list-style-type: none"> <li>• Please post in your Units.</li> </ul>		
<p>Magnet Conference 2018</p>	<p>H. Brugger</p>	<p><u>Magnet Conference 2018</u></p> <ul style="list-style-type: none"> <li>✚ From Greenwich Hospital, ten nurses and Marc Kosak attended the Magnet Conference in Denver Colorado on October 23<sup>rd</sup> – 26<sup>th</sup>, 2018.</li> <li>✚ Many of the small group sessions focused on nurses taking care of themselves and stressed taking a break or taking lunch.</li> </ul>		

		<ul style="list-style-type: none"> <li>✦ Magnet Conference keynote speaker was Cy Wakeman, a clinical psychologist. Her radically different approach to turn excuses into results and transform your workforce. She asks her staff: "What does great look like". Then she tells her staff to be great. Stop complaining and solve the problems. <ul style="list-style-type: none"> <li>○ Nurses spend 2.5 hours a day on drama. That is 12.5 hours a week and 650 hours in a year. Think of all the work you could perform in 650 hours. Take the drama out of nursing.</li> <li>○ We have to help the patients understand the situation that is taking place.</li> <li>○ When a nurse says do you have a minute? Answer - do you have a SBAR? Were a few excellent points she made.</li> </ul> </li> </ul>		
Clinical Resource Nurse Advancement	P. Sterne	<ul style="list-style-type: none"> <li>✦ <b>Cristiane DeSousa</b>, BSN, RN – <i>IV Therapy</i></li> <li>✦ <b>Luciana Gliga</b>, BSN, RN – <i>Emergency Department</i></li> <li>✦ <b>Charina Ofracio-Glori</b>, BSN, RNC – <i>PACU</i></li> </ul>		
Palliative Care Team Presentation	Dr. Alberta Alickaj & Jennifer Trocola, APRN	<ul style="list-style-type: none"> <li>✦ Palliative care specializes in medical care for people living with serious illness.</li> <li>✦ Goal is to improve quality of life for both the patient and the family.</li> <li>✦ Palliative care can be involved at any point in the disease trajectory.</li> <li>✦ Hospice is Medicare benefit and part of palliative care that specifically deals with patients who have a life limiting illness with a life expectancy of less than 6 months.</li> <li>✦ <b>Palliative Care vs. Hospice Care:</b>  <u>Palliative Care:</u> <ul style="list-style-type: none"> <li>○ Can be offered at diagnosis.</li> <li>○ Can be given simultaneously with curative treatment.</li> </ul> <u>Hospice Care:</u> <ul style="list-style-type: none"> <li>○ Only offered to patients with serious illness and a life expectancy of less than six months.</li> <li>○ No life prolonging treatment.</li> </ul> </li> </ul>		
STEPS Mobility Program	J. Kito	<ul style="list-style-type: none"> <li>✦ The Yale New Haven Health System has chosen mobility as one of the quality improvement projects for 2019.</li> <li>✦ This month we have created the Mobility Charter at our delivery network, Greenwich Hospital.</li> <li>✦ The Mobility Committee will be implementing the STEPS Mobility Program, adopted from YNHH.</li> <li>✦ The STEPS Program is a nursing driven mobility program focused on improving early and frequent patient mobility on the unit.</li> <li>✦ Each quarter the committee will work to standardize four domains: documentation, communication, resource utilization and education/training.</li> </ul>		

		<ul style="list-style-type: none"> <li>The committee will meet in the Hyde Conference room from 11am-12pm January 22<sup>nd</sup>, February 25<sup>th</sup> followed by the 3<sup>rd</sup> Monday of every month thereafter.</li> </ul>		
Vizient Mock Survey Results Overview & Action Plan	J. Riemer	<ul style="list-style-type: none"> <li>Presented a summary of key findings from the November 2018 Vizient Mock Joint Commission Survey.</li> <li>The performance management department is meeting with directors, managers, and staff in the areas where findings occurred to identify corrective action plans.</li> <li>Findings applicable hospital wide will be shared with staff via the PM Department Newsletter.</li> <li>Jessie will provide follow up on the action plans to Nursing Leadership in Q3 FY2019.</li> </ul>		
1 <sup>st</sup> Quarter Hospital Associated Infections	C. Bender	<ul style="list-style-type: none"> <li>Reviewed and discussed GH FY 2019 Quality Corporate Objective – <i>Hospital Acquired Infections Composite</i>.</li> </ul>		

Next meeting: **Wednesday, February 13, 2019** Time: 1:00 p.m. – 2:30 p.m. Location: **Hyde Conference Room**

*Joanne Bellantoni*  
*Staffing Secretary, Nursing Administration*

**NURSING LEADERSHIP MEETING MINUTES****Date:** **Thursday, January 30, 2020****Time:** 1:00 p.m. – 2:30 p.m.**Location:** Hyde Conference Room

P = Present, A = Absent, E = Excused

E	Azzara, Terry, MBA, RN	E	Garcia, Luther, RN, BSN	P	Ryan, Nancy, MS, RD, BC-ADM, CDE, CD-N	<b>Invitees:</b>
E	Babcock, Trish, RN, BSN, MN	P	Giacalone, Lynn, MS, RNC	P	Sahni, Jasmine	
P	Backus, Helen, RN	P	Gonzales, Gloria, BSN, RN	E	Sandaire, Gabrielle, RRT, BS	
P	Bardin, Stacey RN, BSN	E	Handel, Ed Director	A	Schupp, Dawn, RNC	
E	Basciano, Patricia, RNC, BSN	E	Herbster, Karen, RN, BSN	A	Smith, Margaret, RN	
P	Bellantoni, Joanne	P	Hyland, Jacquie, RN, MSN	P	Smith, Shelby, RN, MSN, CEN	
P	Bender, Carolyn. BSN, RNC	P	Jacobs, Loretta, RNC, MSN	P	Somboonthum, A., RN, BSN, CCRN, CCM	
E	Benwait, Jaspreet	E	Jacobs, Mary, RN, BSN	P	Sterne, Priscilla, RNC, DNP	
P	Brown, Roberta, BSN, RN	P	Kimmons, Helene, RNC, BSN	P	Swallow, Anne, RN, MSN, DNP	
P	Brugger, Helen, BSN, RN, CRN	P	Leaf, Barbara, RNC, MSN	A	Tartaglia, Rhonda, RN, CPC	
E	Bruschi, Pam, RNC	E	Lennon, Peggy, MSN, RNC	E	Towers, Margaret, BSN, RN	
P	Burke, Susan, RN	E	Luz, Gladys, RN	P	Tubridy, Erika, BSN, RNC	
P	Candelario, Boni	E	McElwain, Rose, RN, BSN	E	Tucci, Nancy, RN, CRNI	
P	Capretti, Kristina, RN, MSN, ANP-BC, OCN	P	Madsen, Jeri, RNC	P	VanSciver, Jeanne, RNC	
E	Carley-Spanier, Kathy, MS, RN	P	McGrory, Anne Marie, RN, MS	P	Willard, Patty, RNC, BSN	
P	Carter, Claire, MSN, RNC-OB, C-EFM, CPCE	E	Miceli, Lisa, RN, BSN, MPA	E	Zano, Eloisa Samuel, RN, BSN	
P	Caspere, Maureen, RN	E	Monroe, Christine, RN			
P	Cerra, Anna, DNP, RN, MSN, MSHCA	P	Nardi, Ann, PT, DPT			
P	Curry, Eileen, RNC, BSN	P	Pham, Marie, BSN, RNC, CNOR			
P	Dalton, Marie, RNC, MSN	P	Piazza, Irene, RNC, DNP, AOCNS			
P	Devane, Normadene, RN, MSN	E	Polaski, Sue, RN, BSN			
P	Doherty, Carol Ann, BSN, RN	P	Rae, Christine, RNC			
P	Feldheim, Sheryl	P	Riemer, Jessie, MSN, RN, AOCNS			
P	Finn, Sheila, BSN, RNC	P	Revel, Maureen, RN, BSN, RNC			
P	Flanagan, Barbara, RNC, MSN, CNL	E	Robinson, Emma, RN			

			Outcome/ Follow-Up	Responsible Person
Welcome	A. Cerra	🚩 Welcome		
Centering Meditation with Tibetan Singing Bowl	R. Brown	To pause in present moment/breath awareness.		
Caritas Cart Update	R. Brown	<ul style="list-style-type: none"> <li>• Caritas Cart Ambassador training was a success on Wed. 1/22 from 10:45am – 12:15pm. <ul style="list-style-type: none"> <li>• Ten Nurses including one night nurse and two members from Spiritual Care attended.</li> </ul> </li> <li>• Caritas Cart launched with Nurse Residents at four of their Cohort meetings. <ul style="list-style-type: none"> <li>• Scheduled to continue to offer the cart three times/ month. Well received by new nurses.</li> </ul> </li> <li>• Would like to discuss with nurse managers possible spaces on the Units to offer the staff a purposeful pause with the Caritas Cart i.e., family lounges when available.</li> <li>• Serenity/Meditation Design – Roberta, Gaia Faida and Laura Flahhive will assist with the design. Meeting to be scheduled in mid-February with Michael Wolpensinger. <ul style="list-style-type: none"> <li>• Beth Beckman recommended to use the name <b>Serenity</b> instead of Meditation Room.</li> </ul> </li> <li>• Next <i>Healing the Healer</i> webinar replay – 2/27/2020 @ 12:00pm – 1:15pm which will be held in the Chickahominy Conference room.</li> <li>• Yoga Flow – Winter 8-week Sessions began Thursday, 1/16/20 - 4:15pm and 5:30pm classes.</li> </ul>		
PCP Notification	J. Riemer	<p>🚩 In the past, PCP's and family members/representatives were notified of the admission; however, we did not always ask patients, nor did we document this in the electronic medical record (EMR) as required per Centers for Medicare and Medicaid Services (CMS).</p> <p>🚩 <b>Effective Thursday, January 9, 2020</b>, a new process was designed to ensure YNHHS is supporting the patient's right to choose if they want their PCP and family member/representative notified of the inpatient admission in accordance with regulations.</p> <ul style="list-style-type: none"> <li>○ Registration or Nursing will inform patients that our common practice is to notify the PCP.</li> <li>○ If the patient is agreeable, notification will occur via EPIC or fax.</li> </ul>		



Nursing Audit Tool	J. Riemer	Updating Chart Audit Tool: <ul style="list-style-type: none"> <li>• Reviewed</li> <li>• Jessie will be distributing via e-mail under separate cover.</li> </ul>		
Isolation Documentation	C. Bender	Isolation Documentation (Joint Commission required): Reminders regarding <b>Isolation Precautions</b> (refer to handout). <ul style="list-style-type: none"> <li>• All patients on isolation require the "Isolation Reason" to be completed which indicates why the patient is on isolation.             <ul style="list-style-type: none"> <li>○ <u>Check your EPIC header, if you see a RED alert, place an order in Manage orders.</u></li> </ul> </li> <li>• <b>The correct isolation sign must be placed outside the patient's room.</b> If you are unsure of the correct isolation category or sign to post, go to: The Intranet&gt;policies&gt; Or EPIC Tools and click on the tab 'Isolation categories for Selected diseases and conditions'</li> </ul> <u>C. auris Screening:</u> <ul style="list-style-type: none"> <li>✚ Anticipated go-live date February 17, 2020</li> <li>✚ In-service to Units week of February 10, 2020</li> <li>✚ Screening Medical patients admitted to MSICU, Tele, Medicine and Med Onc.</li> <li>✚ RN will ask screening question during admission assessment:             <ul style="list-style-type: none"> <li>○ "Have you had an overnight stay in a healthcare facility in NY, NJ, Chicago or internationally in the past 12 months?"</li> </ul> </li> </ul>		
Coronavirus	C. Bender	Coronaviruses are a large family of viruses that are common in both humans and animals usually causing mild to moderate respiratory illnesses. <ul style="list-style-type: none"> <li>✚ Patients with 2019-nCoV have reportedly had mild to severe respiratory illness with symptoms of:             <ul style="list-style-type: none"> <li>○ Fever</li> <li>○ Cough</li> <li>○ Shortness of breath</li> </ul>             Symptoms may appear 2-14 days after exposure. If you have been in China within the past two weeks and develop symptoms, call your doctor.           </li> <li>✚ Go to the <b>Infection Prevention Website</b>. You can access from EPIC or the Intranet.             <ul style="list-style-type: none"> <li>○ Yale's website has a video for the public.</li> <li>○ Remember: <b>Identify, Isolate, Notify</b></li> </ul> </li> <li>✚ <u>Carolyn's contact information:</u>              Carolyn Bender, RN              Infection Prevention Site Lead              (203) 863-3269  <a href="mailto:Carolyn.Bender@greenwichhospital.org">Carolyn.Bender@greenwichhospital.org</a> </li> </ul>		

New England Donor Service (NEDS)	A.Mcgrory	<p>Angelo Bernardo from New England Donor Service (NEDS) presented:</p> <ul style="list-style-type: none"> <li>✚ Clinical cues for referral. <ul style="list-style-type: none"> <li>○ Referral Line: 800-446-6362/800-874-5215</li> </ul> </li> <li>✚ Maintaining the option.</li> <li>✚ Ensure effective communication: <ul style="list-style-type: none"> <li>○ They are the ones who speak to the family.</li> <li>○ Remember – no mention of donation without NEDS.</li> </ul> </li> <li>✚ Has rounded on our Units to provide education on NEDS and notification post death.</li> <li>✚ Reviewed Greenwich Hospital’s performance summary.</li> <li>✚ Distributed and discussed “post mortem”. <ul style="list-style-type: none"> <li>▪ Shave facial hair on male patients unless doing so is prohibited by culture.</li> </ul> </li> </ul>		
Discharge Deceased Navigator	C. Rae	<ul style="list-style-type: none"> <li>✚ The RN Post Mortem Navigator is in Epic in the discharge tab.</li> <li>✚ Can guide the RNs doing post mortem care how to complete the care.</li> <li>✚ Can also trigger them to call NEDS within 1 hour of expiration and trigger them to make sure patient is not a ME case.</li> </ul>		
Finger Nail Safety Policy	A.Cerra	<ul style="list-style-type: none"> <li>✚ Policy must be adhered to for all staff <i>including</i> physicians and students.</li> <li>✚ ¼” Nails</li> <li>✚ <b>NO</b> gels.</li> <li>✚ Polish cannot be chipped.</li> </ul>		
Fire Drills	A.Cerra	<p>Joint Commission <b>requires</b> <i>unannounced</i> Fire Drills.</p> <ul style="list-style-type: none"> <li>• Please inform your staff.</li> </ul>		
HCAHPS	A.Cerra	<p><b>Quiet at Night</b> – HCAHPS Top Box <i>by discharge</i></p> <ul style="list-style-type: none"> <li>• HCAHPS August 2019 – October 2019</li> <li>• PG MEAN October 2019 thru December 2019</li> </ul>	Will email data.	J. Bellantoni
Magnet Update	P. Sterne	<ul style="list-style-type: none"> <li>✚ Priscilla Sterne presented the organization’s nursing certification rate and BSN rate.</li> <li>✚ Nursing leadership members present reviewed and discussed the certification rate and BSN rate data. A motion was made by Barbara Leafe and seconded by Christine Rae to set the 2020 target to maintain the certification rate at 51% or greater and to maintain or increase BSN rate by 0.5%</li> <li>✚ Strategies discussed and recommended to increase the certification rate are: encourage nurses to achieve certification when eligible, recognize nurses locally on their unit and globally throughout the organization when they achieve certification: CNO sends a personal congratulations to the nurse, recognition during Nurse’s Week ceremony where they are invited to attend and be formally recognized, Name is displayed on the “Certification Tree”</li> </ul>		

		<p>outside the cafeteria, advancement opportunity on the Clinical Ladder to Clinical Resource Nurse (CRN), Flexible scheduling so they can attend review classes or have time off to study and take the exam, review Certification Policy at staff meetings and unit huddles to make nurses aware of financial support (stipend and review course reimbursement) available to them and free YNHHS system review courses offered. P. Sterne to investigate Success pays and Fail Safe as future opportunities to engage nurses and increase certification rate.</p> <p><b><u>Certification Rate</u></b></p> <ul style="list-style-type: none"> <li>o 2017: 57%</li> <li>o 2018: 65%</li> <li>o 2019: 67%</li> <li>o 2020: Target ≥ 51%</li> </ul> <p>✚ Strategies discussed and recommended to increase BSN rate are: encourage nurses to return to school to advance knowledge; recognize nurses locally on their unit and globally throughout the organization when they achieve a degree: CNO sends a personal congratulations to the nurse, recognition during Nurse’s Week ceremony where they are invited to attend and be formally recognized, advancement opportunity on the Clinical Ladder to Clinical Resource Nurse (CRN), Flexible scheduling so they can attend school, have time off to study, leaders (nurse managers, directors and educators) act as mentors and preceptors for nurses that are students, review Tuition Reimbursement Policy at staff meetings and unit huddles to make nurses aware of financial support (tuition reimbursement) available to them, nurse research consultant provides support for all nurses and is available to discuss and review school projects, as well as assist with statistical analysis, medical library offers assistance with literature searches, Evidence-based practice class offered by Director of Education and medical librarian teach how to perform literature review, develop a PICO question, statistical analysis</p> <p><b><u>BSN Rate</u></b></p> <ul style="list-style-type: none"> <li>o 2017: 72%</li> <li>o 2018: 74%</li> <li>o 2019: 80%</li> <li>o 2020: Target ≥ 80%</li> </ul> <p><b><u>Peer Review</u></b></p> <p>✚ Every nurse in the organization <i>needs to complete annual Peer Review.</i></p>		
--	--	---	--	--

		<ul style="list-style-type: none"> <li>✚ Due to Infor transition, Peer Review will be done on paper this year and kept in employee file for easy access during Magnet site visit in 2020.</li> <li>✚ Choose peer, meet and discuss strengths/opportunities.</li> <li>✚ Complete Peer Review form and give to manager</li> </ul> <p>Managers: <u>To be kept in employee file</u></p> <p><b>June 1, 2020 Document for submission:</b></p> <ul style="list-style-type: none"> <li>✚ Send completed stories to Priscilla.</li> </ul> <p><b>Nurse's Day</b></p> <ul style="list-style-type: none"> <li>✚ <b>Wednesday, May 6, 2020</b></li> <li>✚ 11am-12:30pm</li> <li>✚ Nominations <i>on-line</i></li> </ul>		
Rounding with a Purpose	H. Brugger	<p>Our goal is to provide an exceptional patient and family centered care by addressing the evidence-based <b>5 P's</b>:</p> <ul style="list-style-type: none"> <li>✓ Pain</li> <li>✓ Potty</li> <li>✓ Position</li> <li>✓ Proximity</li> <li>✓ Preference</li> </ul> <p>✚ Distributed "<i>Rounding with a Purpose</i>" Tip Card.</p>		
EPIC IP Upgrade for May 2020	A.Swallow	<ul style="list-style-type: none"> <li>○ <u>Major</u> EPIC upgrade on May 27, 2020.</li> <li>○ Identify EPIC Super Users for Inpatient Nursing Units</li> <li>○ Super users are responsible for attending March/April 2020 Readiness Sessions.</li> <li>○ Send Anne the names of two staff RNS (identify Day or Night) who will be Super users on your inpatient Unit <b>by February 6<sup>th</sup></b>.</li> </ul>	Lois Freeman will present the EPIC STORY-BOARD PPT for inpatient documentation at February's NL.	A.Swallow
<b>Student Nurse Internship Summer 2020</b>	A.Swallow	<ul style="list-style-type: none"> <li>✚ Will open for application submission beginning on Monday, January 20<sup>th</sup> and will close on Friday, February 7, 2020.</li> <li>✚ Be currently enrolled in an accredited BSN program and must be entering senior year.</li> <li>✚ Commit to 20 -24 hours per week for 10 weeks.</li> <li>✚ Apply via our website <a href="http://www.greenwichhospital.org">www.greenwichhospital.org</a></li> <li>✚ Any questions, contact: <ul style="list-style-type: none"> <li>○ Anna Olaes (203) 863-3155 <a href="mailto:Anna.Olaes@greenwichhospital.org">Anna.Olaes@greenwichhospital.org</a></li> <li>○ Jennifer Rich (203) 863-3159 <a href="mailto:Jennifer.Rich@greenwichhospital.org">Jennifer.Rich@greenwichhospital.org</a></li> </ul> </li> </ul>		

Smart Pump	E. Tubridgy	<ul style="list-style-type: none"> <li>✚ Currently using Sigma 6 series and will update to Sigma 9 series.</li> </ul>		
SBAR for System PIV PowerPoint Class	H. Backus	<ul style="list-style-type: none"> <li>✚ System PIV Committee developed a PIV PowerPoint class to standardize the PIV knowledge across the YNHHS</li> <li>✚ All delivery networks are to utilize the PIV PowerPoint to uphold the expectation of the YNHHS Signature of Care.</li> <li>✚ This new PowerPoint is to replace the current information being used.</li> <li>✚ To locate the PowerPoint go to the GH Intranet Page.</li> </ul>		
On-line Data Bases	D. Belcinski	<p><u>Searching on-line Data Bases:</u></p> <ul style="list-style-type: none"> <li>• The library is holding classes to help clinicians become better searchers.</li> <li>• Classes will be held during lunch in Donna's office, <i>bring your own lunch.</i></li> <li>• This will help any nurses going to school, and support those doing projects here.</li> <li>• Hopefully it will help identify and nurture nurses who can become EBP mentors.</li> </ul>		

*Next meeting:* **February 12, 2020**    *Time:* 1:00 p.m. – 2:30 p.m.    *Location:* **Hyde Conference Room**

*Joanne Bellantoni*  
*Nursing Administration*