



Surgery Unit Practice Council Meeting Minutes

Date: Wednesday January 17th, 2018

Time: 1800

Location: Surgery C Lounge

Chair: Janelle Einstein, Sarah Delinski, and Kasey Connor

P=Present, A=Absent, E=Excused

ATTENDANCE							
P	Janelle Einstein, BSN, RN	P	Sarah Delinski, BSN, RN	P	Susan Draper, BSN, RN	P	Antoinette Kudrenecky, RNC
P	Kasey Connor, BSN, RN	P	Marisa Colicci, BSN, RN	P	Cristina Difeo, RN		

Agenda Item	Presenter	Discussion	Outcome/Follow-Up	Responsible Person
1800-1805 Welcome & Approval of Minutes	Chair	Approval of previous minutes	Previous minutes approved	
1805-1806 Magnet News	Chair	No new magnet news		
1806 Old Business	Janelle	<ol style="list-style-type: none"> 1. Admissions/Post-op Survey completed this week 2. Creating an acuity tool to facilitate an easier and more fair assignment 	<ol style="list-style-type: none"> 1. Will review results and report out at next meeting 2. Will conduct a literature review regarding acuity tools 	<ol style="list-style-type: none"> 1. Kasey 2. Kasey
1815		<ol style="list-style-type: none"> 1. Emoji magnet roll out this week! 	<ol style="list-style-type: none"> 1. Continue to encourage Emoji magnet usage on unit. 	<ol style="list-style-type: none"> 1. Chairs

<p>New Business</p>	<p>Kasey</p>	<ol style="list-style-type: none"> 2. Bedside handoff report by Antoinette and Mary Kay 3. Acquiring step stools for patient rooms 4. Isolation carts vs. closet survey 	<p>Magnets are to be placed in patient rooms at time of admission after patient personal items are reviewed. Continue daily discussion of items at change of shift and remember to take down magnets upon discharge. Magnets will be stored in Surgery A, B, and C where patient bands (Allergy, limb alert, fall risk, etc) are located.</p> <ol style="list-style-type: none"> 2. Encourage co-workers to review materials and sign off 3. Will order stools and trial in patient rooms, using them to prop up patient legs when recliners are not available. 4. Will formulate survey and send out this week to see if staff would like to keep isolation carts or place isolation equipment in closets near patient rooms. 	<ol style="list-style-type: none"> 2. All 3. Susan 4. Kasey
<p>1845-1850</p> <p>Recap</p>				

Next meeting will be held: Date: TBD Time: TBD Location: TBD

Respectfully submitted,
Kasey Connor, Sarah Delinski, and Janelle Einstein