YaleNewHaven**Health**   May 2018
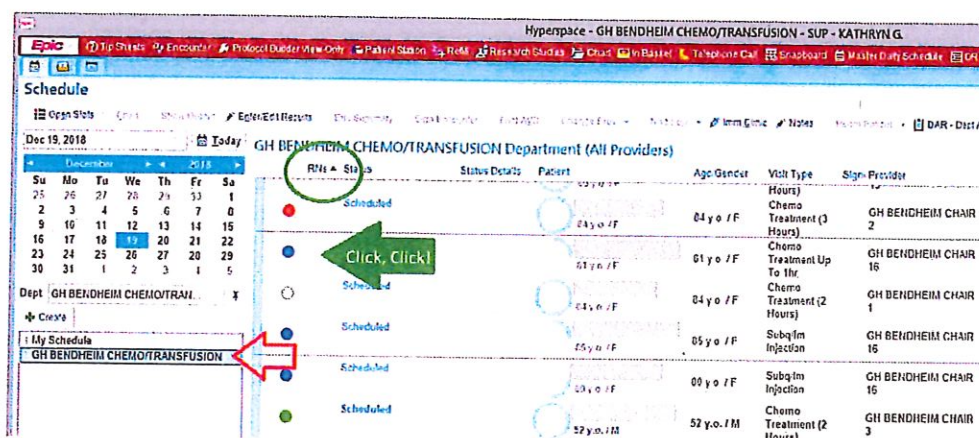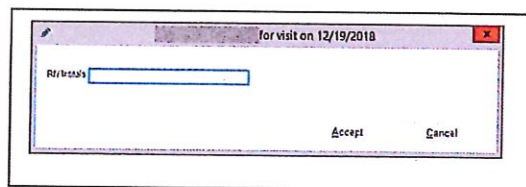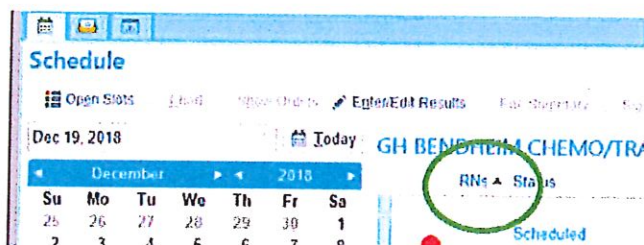
Using the RN Initial Column in the Schedule

A nurse can now identify the patients that they are caring for by adding their initials the department multiprovider schedule.

1. Go to the MultiProvider Schedule for the department (red arrow). This is set up to work for Beacon nurses.

2. The new column for the RNs initials is located at the far left of the schedule (green circle). Double click in the empty space in the patient's appt row to open the initials box. Enter the initials and hit Accept.

3. Double click the RNs initials column on the patient's row (green arrow).

4. Once the day is completed, you need to remove your initials from the field. If you do not, then your initials will be on all future and past appointments for that patient.

First time using the RN Column? You will need to re-create all of your My Schedules in order to see the RNs column in those schedules.

ITS Training – Beacon/MPS – Tip Sheet

GREENWICH HOSPITAL
EDUCATION DEPARTMENT

Request to Post Unit-based Educational Programs in Healthstream Database

RECORD OF ATTENDANCE

PROGRAM TITLE _RN Surgical Column_ DATE _5/2018_

SPEAKER/PRESENTER _Irene Razza/Kristina Capletti_

SPONSORING UNIT _BCC_ CONTACT _Irene Razza_ EXT _3942_

PROGRAM START TIME _____ END TIME _____ LENGTH _15 min_

NUMBER OF TRAINING SESSIONS PROVIDED _2_

NAME (PLEASE PRINT) (please include credentials i.e., RN, BSN)	SIGNATURE	DEPARTMENT	TITLE
1. Siobhan Cavagnaro	Cavagnaro	Cancer Center	BSN, RN, OCN,
2. Andrea McPherson	Amara	Cancer Center	BSN, RN, OCN, CBN
3. Lynn Carbino	Lynn Ca	EC	BSN RN OCN
4. Carolyn maguire	CM	BCC	BSN RN CCN
5. Kate Grabiec		Smilow	RN BSN, OCN
6. Kathleen Mattei	Kathleen Mattei	Smilow	RN BSN OCN
7. Marie Vanderhorn	Marie Vand H	BCC/Smilow	RN, BSN, OCN
8. Nancy Scofield	Nancy St	BCC/Smilow	RN, OCN
9. MaryBeth Lantz McFudden	MaryBeth McFudden	BCC Smilow	RN, OCN
10. Jane Curto	Jan Curto	BCC Smilow	RN, OCN
11.			
12.			
13.			
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19.			
20.			

PLEASE COMPLETE BOTH SIDES OF THIS FORM

Please list up to three program objectives in behavioral terms (*for example: "at the conclusion of this presentation, the learner will be able to discuss….*).
Consider using terms such as *discuss, describe, list, recall, perform*, etc.

1. Discuss rationale for change to RN Initials in EPIC Schedule

2. Demonstrate adding initial column to their EPIC Schedule.

3. _____

TO RECEIVE CREDIT ....

- RETAIN THIS ORIGINAL FOR YOUR RECORDS.
- FORWARD A COPY OF THIS DOCUMENT TO THE EDUCATION DEPARTMENT.

ANY QUESTIONS, PLEASE CALL THE EDUCATION DEPARTMENT X3234.

PLEASE COMPLETE BOTH SIDES OF THIS FORM