

Yale  
NewHaven  
Health  
Greenwich  
Hospital

## OR Meeting Minutes

**Date:** August 4, 2016

**Time:** 11:30am

**Location:** Anna Cerra's office

P=Present, A=Absent, E=Excused

ATTENDANCE					
P	Anna Cerra, DNP, MSN, MSHA, RN				
P	Marie Pham, BSN, RN, CNOR				
P	Rey Delacruz, BSN, RN, CNOR				

Agenda Item	Presenter	Discussion	Outcome/Follow-Up	Responsible Person
OR vacancies	Anna	Review need for OR periop nurses Increase volume, decrease staff. Addition of 6 new surgeons. Six periop nurses have left to work for ONS. OR vacancy is 3.72 FTEs (6 openings/33 positions) OR nurse vacancy rate is 18%.		All
Strategy to address issue		Perioperative Nurse Residency Program. The goal of the program is to recruit and educate nurses, with no OR experience and provide these nurses an OR Nurse residency		Rey

		Program. Program based on AORN Perioperative 101 curriculum.		
Program Timeline		August 2016-Approval September 2016- Develop program October 2016-Recruit November-Hire January 2017-Start education program December 2018-Program completed		Anna Rey  HR Marie, Rey Rey  Rey

Next meeting will be held: Date:   TBD   Time: \_\_\_\_\_ Location: \_\_\_\_\_

**Respectfully submitted,**  
**Anna Cerra, DNP, MSN, MSHA, RN**  
**Executive Director Surgical Services**

**GH Perioperative Nurse Vacancy Rate (YTD July 2016)**  
**Greenwich Hospital Human Resources**

<b>INFOR Center Description</b>	<b>Position Control</b>	<b>Position Description</b>	<b>Req #</b>	<b>Vacant Positions 2016</b>
<b>Surgical Services Operating Room</b>	G34105001959	Registered Nurse II SVC	19391	1
	G44105000043	Admission/Post Op Nurse	12864	
	G44105001616	RN FA	13639	
	G44105001957	Registered Nurse I	10597	3
	G44105001959	Registered Nurse II	16071	
	G44055001957	RN	7929	2
<b>Grand Total</b>	<b>Requistions</b>			<b>6</b>
	<b>Vacany Rate</b>			<b>18%</b>